

CHAPTER 6.00 – HUMAN RESOURCES

NAME AND ADDRESS OF EMPLOYEE

6.80

- (1) Any employee who changes his/her name or address shall notify the human resources department within ten (10) days after a change of name or address.
- (2) Any employee who is required to have a Florida Educator Certificate or other license or certificate shall maintain the license or certificate in his/her legal name.
- (3) Any employee who is a certificated educator is responsible for maintaining his/her current name and address with the Department of Education. The Department of Education shall be notified in writing or electronically of any changes of name and/or address.

STATUTORY AUTHORITY:

1001.41; 1001.42; 1012.23, F.S.

LAW(S) IMPLEMENTED:

1001.43; 1012.561, F.S.

HISTORY:

ADOPTED: 08/15/05

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FORMERLY: NEW