

CLASSROOM TRANSFER**5.25+**

A parent whose child is assigned to an out-of-field teacher may request that his/her child be assigned to an infield classroom teacher in the same grade within the school.

1. The parent shall make the request in writing.
2. Once the request is received, the principal will approve or deny the request with two weeks after receiving the written request.
3. If the request is denied, the principal will state the reason for the denial.

ADOPTED: 04/10/2017