

The mission of the Washington County School District is to empower all students to become well educated, productive citizens by providing appropriate, high quality, and rigorous educational programs in a safe learning environment.

**WORKSHOP**  
of the  
**WASHINGTON COUNTY SCHOOL BOARD**  
**January 23, 2017 – 3:00 PM**  
**Board Room - Administration Building**  
**Chipley, Florida**

**MINUTES**

The Washington County School Board met in a Workshop session at the designated time and place. Chairman Vann Brock, Vice Chairman Susan Roberts, Mr. Terry Ellis, Mr. Milton Brown, Dr. Lou Cleveland and Superintendent Joseph Taylor were present.

**I. CALL TO ORDER/ADOPTION OF THE AGENDA:**

Chairman Vann Brock opened the workshop. The agenda was unanimously approved on a motion made by Mr. Milton Brown and a second by Ms. Susan Roberts.

**II. ITEMS TO DISCUSS:**

**Budget**

Superintendent Joseph Taylor and Director of Finance, Lucy Carmichael reviewed a PowerPoint presentation to the Board with input from District Directors. They discussed the following:

- Unweighted FTE – (FY12-13 to 16-17 shows a decline in students. DOE is projecting another decline in student enrollment.)
- FEFP Funding- Weighted FTE – (FY12-13 to 16-17 shows a drop)
- Student Count by School
- Home School Students – (FY12-13 to 16-17 an increase)
- Virtual Courses & Dual Enrollment
- FEFP State vs Local Funding
- School Taxable Value (about a 20% drop)
- Title 1, Part A Budget Amounts (dropped due to decline in enrollment)
- October Data of Economically Disadvantaged Students by School
- Federal ESE Funding - Based on total population and percent free & reduced lunch not ESE population (Approximately 600 are ESE & gifted students out of the 3200)

- Student/Instructional Staff – (FY12-13 to 16-17 a drop in student population, not in Instructional staff----FPTC & PAEC not included)
- Salaries and Benefits (75% of the budget is personnel)
- Financial Condition Ratio (FY15-16 a little below 10%)
- Class Size Funds
- Computer Hardware – Budget spent from Title 1, Part A
- Amounts Spent Purchasing Computers
- Digital Classroom Budget
- Life Expectancy of Computers

After discussion of each item, Superintendent Taylor gave an overview outlining the challenges and the solutions:

- Challenges:
  - ~ Declining students = Loss of Funding
  - ~ Improving Student Attendance
  - ~ Ensuring Data Accuracy
- Solutions:
  - ~ Continuing to realign staff ratio to number of students
  - ~ Absorb one District Level Director's position
  - ~ Discuss the possibility of realigning Schools
  - ~ Hiring/reassigning duties to address student absenteeism
  - ~ Provide continued training to data entry staff

Superintendent Taylor said a report on recommendations he and district staff will be working on will be available for the Board to review at the February 13 Regular Board meeting. Ms. Beth Arnold said the January Attendance report will be provided at that time as well. Mr. Geoghagen, Coordinator of Technical Services, is conducting meetings/training for data entry issues. Workshops will be scheduled for further discussion.

The tentative schedule for Kate M. Smith Elementary School Auction: The viewing of the buildings and items on Thursday, February 23, 2017 at 1:00—4 PM CST; and the auction on Thursday, March 2, 2017 at 1:00—4 PM CST.

*See Supplement book for documentation.*

**III. ADJOURN:** With no further business to discuss, the meeting was adjourned.

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**VANN BROCK, CHAIRMAN**  
**SUSAN ROBERTS, VICE-CHAIRMAN**  
**TERRY ELLIS**  
**MILTON BROWN**  
**DR. LOU CLEVELAND**

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**JOSEPH TAYLOR, SUPERINTENDENT/SECRETARY**

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