

The mission of the Washington County School District is to empower all students to become well educated, productive citizens by providing appropriate, high quality, and rigorous educational programs in a safe learning environment.

**REGULAR MEETING
WASHINGTON COUNTY SCHOOL BOARD
August 14, 2017 – 5:00 PM CST
Board Room – Administration Building
Chipley, Florida**

MINUTES

The Washington County School Board met in Regular Session at the designated time and place. Chairman Vann Brock, Mr. Terry Ellis, Mr. Milton Brown, Dr. Lou Cleveland, Attorney Jeff Goodman, and Superintendent Joseph Taylor were present. Vice Chairman Susan Roberts was not present.

There was a prayer by Chairman Brock followed by the Pledge of Allegiance.

I. CALL TO ORDER/ADOPTION OF THE AGENDA

Chairman Vann Brock called the meeting to order. The amended agenda was unanimously approved on a motion by Mr. Milton Brown and seconded by Mr. Terry Ellis.

CHANGES

VI. CONSENT ITEMS:

- 24. ADD - Approval of the Florida Job Growth Grant Proposal- FPTC**
- 25. ADD – Approval of update to DOE Form DVE 768**
- 26. ADD – Approval of contract with Resolutions in Special Education**
- 27. ADD – Approval of Florida School Labor Relations Service 2017-2018 Membership Dues**

VII. OTHER ACTION ITEMS:

- 2. ADD - Approval to accept the letter from Jeff Goodman Law Practice**
- 3. ADD – Approval of advertisement for School Board Attorney**

IX. HUMAN RESOURCES FOR THE DISTRICT:

A. District:

- 2. ADD - Approval of employment recommendation for **Tiffany McKinney**, Senior Data Systems Analyst, effective, **September 11, 2017****

B. Chipley High School:

- 2. ADD – Approval of employment recommendation of **Dylan Lawson**, teacher, for 2017-2018 school year, pending pre-employment screenings**

D. Kate M. Smith Elementary School:

4. **CHANGE** - Approval of leave of absence for Jessica Glawson, teacher, effective **August 14 -October 6, 2017**
5. **ADD – Approval of employment of Michael Edge, paraprofessional, effective August 10, 2017**

I. Vernon Elementary School:

1. **CORRECT** - Approval of employment recommendation of Brittany Blankenship, paraprofessional, effective **August 2, 2017**
3. **ADD** - Approval of employment recommendation of **Sandra Brown**, teacher, effective **August 8, 2017**
4. **ADD – Approval of resignation of Alice Simmons, guidance Counselor, effective July 31, 2017**
5. **ADD – Approval of employment recommendation of Carla Dobbs, guidance counselor, effective August 15, 2017**

K. Vernon Middle School:

2. **CORRECT** - Approval of employment recommendation of Lyndsey Dickson, effective retroactive to **August 8, 2017** pending pre-employment screenings

II. DISTRICT/SCHOOL UPDATE: None

III. PRESENTATIONS:

Schools New Staff Recognition

Vernon High School, Vernon Middle School, Vernon Elementary School, and Chipley High School Principals came forward to introduce their new staff for 2017-2018 school year. *See Supplement book for documentation.*

IV. CITIZENS REQUEST:

The Washington County School Board welcomes you to this meeting. This is time set aside for the Citizens of Washington County to address the School Board. This is not a question and answer period, it is not a political forum, nor is it a time for personal accusations and derogatory remarks to/ or about school personnel. If you would like to address the School Board please come to the podium, speak into the microphone, state your name and address for the record and limit your comments to not more than five (5) minutes. Your participation is welcomed and appreciated. None

V. FACILITIES: None

VI. CONSENT ITEMS:

1. Approval to pay monthly bills; Approval of the Budget Amendments
2. Approval of minutes for Workshop on July 10, 2017

3. Approval of minutes for Regular Board Meeting on July 10, 2017
 4. Approval of minutes for Special Board Meeting on July 24, 2017
 5. Approval of minutes for Budget Hearing on July 31, 2017
 6. Approval of Substitutes/Volunteers
 7. Approval of 2017-2018 Instructional Evaluation Manual
 8. Approval of Revised Substitute List
 9. Approval to rescind the Universal Free Breakfast at Vernon Elementary School & WISE
 10. Approval of Okeechobee Program Narrative for 2017-2018 School Year
 11. Approval of the revision of Okeechobee Youth Development Center 2017-2018 School Calendar
 12. Approval of Kate M. Smith Elementary School Student Handbook
 13. Approval of Vernon Elementary School Student Handbook
 14. Approval of Roulhac Middle School Student Handbook
 15. Approval of Vernon Middle School Student Handbook
 16. Approval of Chipley High School Student Handbook
 17. Approval of Vernon High School Student Handbook
 18. Approval of contract with Jackson County Hope School
 19. Approval of agreement with Tri-County Community Council
 20. Approval of Articulation Agreement with Gulf Coast State College
 21. Approval of Interlocal Agreement between FPTC and Walton County Sheriff's Office effective July 5, 2017
 22. Approval of change of Cosmetology Program Cost and Live Work Fees
 23. Approval of Information Transport Solutions purchase orders
 - 24. Approval of the Florida Job Growth Grant Proposal- FPTC (Pulled)**
 25. Approval of update to DOE Form DVE 768
 26. Approval of contract with Resolutions in Special Education
 27. Approval of Florida School Labor Relations Service 2017-2018 Membership Dues
- Item # 24 was pulled for discussion.**

Chairman Vann Brock asked that the remaining consent items be accepted as a whole, except Item #24. Mr. Taylor, Superintendent, recommended as presented; on a motion by Dr. Lou Cleveland and a second by Mr. Milton Brown, all consent items, except Item #24, were unanimously adopted by the Board.

On Item #24, Martha Compton, Director of FPTC and Richard Williams, Executive Director of Chipola Regional Workforce Development, came forward to explain the grant proposals. After the discussion on Item #24, Chairman Vann Brock recommended submitting both proposals. Superintendent Taylor affirmed the recommendation as presented; on a motion by Mr. Terry Ellis and a second by Dr. Lou Cleveland. Item #24 was unanimously adopted by the Board.

See Supplement book for documentations.

VII. OTHER ACTION ITEMS:

1. Approval of the Universal Free Breakfast at Vernon Elementary School & WISE
After a brief discussion with Dr. Bobbie Dawson, Director of Federal Programs and Food Services, Superintendent Taylor recommended NOT to approve this item; on a motion by Mr. Terry Ellis and a second by Mr. Milton Brown, item was unanimously NOT adopted by the Board.

2. Approval to accept the letter from Jeff Goodman Law Practice
Attorney Jeff Goodman has been appointed a 14th Circuit Judge by Governor Rick Scott. Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Milton Brown and a second by Mr. Terry Ellis, item was unanimously adopted by the Board.

3. Approval of advertisement for School Board Attorney
Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Milton Brown and a second by Mr. Terry Ellis, item was unanimously adopted by the Board.

See Supplement book for documentations.

VIII. PANHANDLE AREA EDUCATIONAL CONSORTIUM RECOMMENDATIONS:

A. PROJECTS/AMENDMENTS/PROPOSALS/BIDS/CONTRACTS/ AGREEMENTS

1. Contracts/Agreements
 - a. Chemical Addiction Recovery Effort, Inc. (Amendment)
 - b. Just Program LLC dba Solodev Affiliation Agreement
 - c. Pure Air Control Services, Inc. Affiliation Agreement
 - d. Caren Prichard
 - e. DES of Florida, LLC

B. HUMAN RESOURCES/PERSONNEL

1. Change of Personnel Status
2. Recommendation for Consultant I
3. Dismissal of employee

Chairman Vann Brock asked that the PAEC packet be accepted as a whole. Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Terry Ellis and a second by Dr. Lou Cleveland, the packet was unanimously adopted by the Board.

IX. HUMAN RESOURCES FOR THE DISTRICT:

A. District:

1. Approval of resignation of Joel Orlando, teacher, effective August 2, 2017
2. Approval of employment recommendation for Tiffany McKinney, Senior Data Systems Analyst, effective, September 11, 2017

Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Milton Brown and a second by Mr. Terry Ellis, items were unanimously adopted by the Board.

B. Chipley High School:

1. Approval of part-time leave of absence for Kristi Hinson for the 2017-2018 school year
2. Approval of employment recommendation of Dylan Lawson, teacher, for 2017-2018 school year, pending pre-employment screenings

Mr. Taylor, Superintendent, recommended as presented; on a motion by Dr. Lou Cleveland and a second by Mr. Terry Ellis, items were unanimously adopted by the Board.

C. Florida Panhandle Technical College: None

D. Kate M. Smith Elementary School:

1. Approval of resignation of Kasey Ivey, teacher, effective June 30, 2017
2. Approval of employment recommendation of Angelia Bland, teacher, effective August 2, 2017
3. Approval of employment recommendation of Jessica Glawson, teacher, effective August 2, 2017
4. Approval of leave of absence for Jessica Glawson, teacher, effective August 14 - October 6, 2017
5. Approval of employment of Michael Edge, paraprofessional, effective August 10, 2017

Mr. Taylor, Superintendent, recommended as presented; on a motion by Dr. Lou Cleveland and a second by Mr. Terry Ellis, items were unanimously adopted by the Board.

E. Maintenance: None

F. Okeechobee Youth Development Center:

1. Approval of resignation of Ruben Guerrero, paraprofessional, effective August 4, 2017

Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Milton Brown and a second by Mr. Terry Ellis, item was unanimously adopted by the Board.

G. Roulhac Middle School: None

H. Transportation:

1. Approval of retirement of Judith K. Carter, bus driver, effective August 1, 2017
2. Approval of resignation of Jennifer Snowden from full time bus driver to a substitute bus driver, effective August 1, 2017
3. Approval of leave of absence for Maria Williams, bus driver, effective August 1, 2017

Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Terry Ellis and a second by Mr. Milton Browns, items were unanimously adopted by the Board.

I. Vernon Elementary School:

1. Approval of employment recommendation of Brittany Blankenship, paraprofessional, effective August 2, 2017
2. Approval of resignation of Wendy Bailey, teacher, effective July 25, 2017
3. Approval of employment recommendation of Sandra Brown, teacher, effective August 8, 2017
4. Approval of resignation of Alice Simmons, guidance Counselor, effective July 31, 2017
5. Approval of employment recommendation of Carla Dobbs, guidance counselor, effective August 15, 2017

Mr. Taylor, Superintendent, recommended as presented; on a motion by Dr. Lou Cleveland and a second by Mr. Milton Brown, items were unanimously adopted by the Board.

J. Vernon High School:

1. Approval of employment recommendation of Susan Steverson, teacher, effective August 2, 2017
2. Approval of additional summer hours for Lee Richards, guidance counselor, effective retroactive to July 24, 2017

Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Milton Brown and a second by Dr. Lou Cleveland, items were unanimously adopted by the Board.

K. Vernon Middle School:

1. Approval of resignation of Lindsey Watson, teacher, effective July 20, 2017
2. Approval of employment recommendation of Lyndsey Dickson, effective retroactive to August 8, 2017 pending pre-employment screenings

Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Milton Brown and a second by Dr. Lou Cleveland, items were unanimously adopted by the Board.

L. Washington Institute for Specialized Education (WISE): None

X. INFORMATIONAL ITEMS:

XI. TIME RESERVED/SUPERINTENDENT

- An Executive Session on Negotiations was set immediately to follow this meeting.
- A time will be set at the September Regular Board meeting for a Workshop for principals to share their School Improvement Plans.

XII. TIME RESERVED/BOARD MEMBERS: None

XIII. ADJOURN: With no further business to discuss, the meeting was adjourned.

**VANN BROCK, CHAIRMAN
SUSAN ROBERTS, VICE-CHAIRMAN
TERRY ELLIS
MILTON BROWN
DR. LOU CLEVELAND**

JOSEPH TAYLOR, SUPERINTENDENT/SECRETARY

“Quality Education Today for a Better Tomorrow”