



Joseph Taylor

Superintendent of Schools

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Washington County District School Board

"An Equal Opportunity Agency"

652 Third Street

Chipley, Florida 32428

To: (Select School)

From:

Subject:

Date:

Please recommend School Board approval for the following individual(s):

Name	Job Title	Effective Date of Employment (mm/dd/yy)	Screenings Completed (Yes/No)	Filling the Position Left Vacant By	Number of Hours Per Day	Secretary Level on Salary Schedule	Para Pro 60 Hours Passed (Yes/No)	Fund	Function	Object	Cost Center	Project	Program

Other Non-Instructional Personnel: