



Site: \_\_\_\_\_ Elementary School  
21<sup>st</sup> Century  
Community Learning Centers (CCLC)  
Participant and Parent/Guardian  
Statement of Commitment



(Please complete a separate form for each child)

Student Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Parent (Legal Guardian): \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Parent (Legal Guardian): \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

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Emergency Contacts: Name and address of adult to be contacted in case of an emergency:

Name: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

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Persons authorized to pick child up from program:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

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Photographed: My child \_\_\_\_\_ *May be* photographed or videotaped in the program

My child \_\_\_\_\_ *May not* be photographed or videotaped in the program

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Program/Student Evaluation:

\_\_\_\_\_ (initial) I received a copy of the Informed Consent to Participate in Evaluation from and  
give my permission to use my child's data for Program/Student Evaluation.

\_\_\_\_\_ (initial) I give my child permission to utilize the schools (basic Internet services.

\_\_\_\_\_ (initial) I give permission to Washington County Schools, to use my child's photo's, creative  
efforts, not limited to stories on web pages, social media, and/or in media outlets.

\_\_\_\_\_ Student will be picked up by parent.

\_\_\_\_\_ Student will ride the bus.



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The 21<sup>st</sup> Century Community Learning Centers program is a **FREE Learning Center program** for students that offers a variety of stimulating activities to promote school success and personal well-being in a safe environment. **Active attendance and engagement are essential to the students' and program's success.**

Please read the following information carefully. Sign at the bottom, indicating that you understand and agree to all the following:

**BASIC INFORMATION AND RULES:**

1. **ATTENDANCE:** Attendance for this program is **MANDATORY**. Any child who has three unexcused absences during a 9 week period, or who is regularly signed out early or picked up late will be dismissed from the program. Parents/guardians are required to notify the program if a child will be absent and prior to withdrawal from the program.
2. **STUDENT PICK-UP:** All students must be signed-out. The students will begin dismissal at 6:00 pm. All students must be picked up by 6:00 pm.
3. **DISCIPLINE:** Participation in the 21<sup>st</sup> Century Program is a privilege. A child must follow the rules of the program. Disruptive or disrespectful behavior toward other students or staff members is reason for dismissal. Please refer to 21<sup>st</sup> Century behavior policy.
4. **About the Program:** Children will participate in programming related to project-based learning activities with an emphasis on reading, science and/or math skills, as provided.
  - Children will complete pre- and post-assessments to monitor their progress as required by the federally funded grant contract.
  - Parents/Guardians will participate in a satisfaction survey process at the end of the school year.
  - Children will participate in a satisfaction survey at the end of the school year.
5. **PARENTAL SUPPORT:** Though our staff is committed and qualified, your help is needed to make your child's experience the very best it can be. Parents are encouraged to attend monthly 21<sup>st</sup> Century events beginning \_\_\_\_\_ through \_\_\_\_\_. We look forward to your help with events and activities, tutoring, and other projects.

I have read, understand and agree to comply with the requirements listed above. I realize that failure to comply with these requirements may result in loss of my funded space within this program.

\_\_\_\_\_  
(Parent or Guardian Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Youth Signature)

\_\_\_\_\_  
Date

## Informed Consent to participate in Research

(Parent Copy)

The 21<sup>st</sup> Century Community Learning Center (referred to as 21<sup>st</sup> CCLC) program is federally funded by the United States Department of Education (referred to as DOE) and administered by the Florida Department of Education (referred to as FDOE). The Children's Forum, is a non-profit agency dedicated to children's advocacy monitor and assess attendance for all 21<sup>st</sup> CCLC programs across Florida to ensure all locations are meeting their goals and students are participating in most of the activities being offered.

Washington County School District (referred to as WCSD) applied for and received 21<sup>st</sup> CCLC grants to fund two program sites in Washington County. As the parent/guardian of children currently attending a 21<sup>st</sup> CCLC after-school program, we are asking you and your child to take part in a research study to evaluate the effects of the program. The name of the research study is the **21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) evaluation**. This evaluation is being done through Ethical LLC, a third-party evaluator, and FDOE.

The purpose of this study is to find out whether students attending the program regularly are meeting local and state academic standards and whether they have an increased awareness of healthy living and good decision-making. Both during and after participation in the services, the study will look to see whether they were sufficient enough to support improvements in student learning and development.

Participation is voluntary. You may choose to withdraw from the study at any time. There is no penalty if you choose not to take part in this study. Your decision to participate or not participate will not affect your child's status in the program, their education or their relationship with their teacher. Before you decide, please read the information below and provide your response at the end of this form. Your response to this form tells us your decision.

If you have any questions or need additional explanation of any of the procedures explained below, please feel free to ask questions. You don't have to guess about things you are not sure of and asking questions does not imply you are agreeing to take part in the study.

### **Child Participant Information and Confidentiality**

To be able to conduct this study, information about your child's grades and standardized test scores are collected to determine whether the program is improving their skills in core subject areas such as reading, writing, science, and math. In addition to grades and test scores, your child's individual attendance is tracked daily for each activity and program service. In cooperation with the third party evaluator, and FDOE, the information above may be made available to these entities. Attendance logs are then provided electronically daily to a data collection website created specifically for the Florida 21<sup>st</sup> CCLC 2016-17 program grantees. Access to information kept by this website is limited to evaluators working on the project and security measures are taken to ensure all of your child's information is kept secure and confidential. The third party evaluator combines the data so that no one child can be identified and summarizes their findings in a report for the DOE each year.

Other information collected for the study includes surveys that your child will be asked to complete about health and nutrition related to the curriculum being taught at your child's site. All of this information collected is kept private and is only used for the purposes of the evaluation of the 21<sup>st</sup> CCLC program. Evaluation findings are discussed in formative and summative reports that are submitted to FDOE. Information contained in these reports is combined so no individual child is able to be identified. Combined data is also provided electronically at the end of each program year to DOE via the Profile and Performance Information Collection System (PPICS). PPICS is a federal information collection site which gathers data from all of the 21<sup>st</sup> CCLC program sites nationwide. Your child will also be asked to complete a satisfaction survey at the end of each school year. The satisfaction survey is anonymous and results provide information on how well the program met the needs of your child.

