

The mission of the Washington County School District is to empower all students to become well educated, productive citizens by providing appropriate, high quality, and rigorous educational programs in a safe learning environment.

**REGULAR MEETING  
WASHINGTON COUNTY SCHOOL BOARD  
October 9, 2017 – 5:00 PM CST  
Board Room – Administration Building  
Chipley, Florida**

**MINUTES**

The Washington County School Board met in Regular Session at the designated time and place. Chairman Vann Brock, Vice Chairman Susan Roberts, Mr. Milton Brown, Dr. Lou Cleveland, Superintendent Joseph Taylor and School Board Attorney Matthew Fuqua were present. Mr. Terry Ellis was not present.

**I. CALL TO ORDER/ADOPTION OF THE AGENDA**

Chairman Vann Brock called the meeting to order. The amended agenda was unanimously approved on a motion by Mr. Milton Brown and seconded by Ms. Susan Roberts.

**CHANGES**

**VI. CONSENT ITEMS:**

**7. CORRECT** – Approval of out-of-state travel for Roulhac Middle School students to attend the Peanut Festival-Special Citizens Day in Dothan, Alabama on November 8, 2017

**18. ADD - Approval of School Internal Audit Report for FYE June 30, 2017**

**19. ADD - Approval of out-of-state travel for Vernon Middle School students to the Peanut Festival for Cheer competition in Dothan, AL on November 4, 2017**

**20. ADD – Approval of the 2017-2018 contract with EduMatrix**

**IX. HUMAN RESOURECES FOR THE DISTRICT:**

**I. Vernon Elementary School**

1. **DELETE** - Approval of employment recommendation of Holly Smith, paraprofessional, effective retroactive September 1, 2017

The Board members were given a copy of the BoardDocs agenda as well as the regular agenda for this meeting. Superintendent Taylor explained that because of our recent conversion to Boarddocs LT, they needed to see how it will be presented. He also requested for an Executive Session with the Board on Negotiations immediately following the meeting.

**II. DISTRICT/SCHOOL UPDATE: None**

**III. PRESENTATIONS:** None

**IV. CITIZENS REQUEST:**

**The Washington County School Board welcomes you to this meeting. This is time set aside for the Citizens of Washington County to address the School Board. This is not a question and answer period, it is not a political forum, nor is it a time for personal accusations and derogatory remarks to/ or about school personnel. If you would like to address the School Board please come to the podium, speak into the microphone, state your name and address for the record and limit your comments to not more than five (5) minutes. Your participation is welcomed and appreciated. None**

**V. FACILITIES:** None

**VI. CONSENT ITEMS:**

1. Approval to pay monthly bills; Approval of the Financial Report and Budget Amendments
2. Approval of minutes for Workshop on September 14, 2017
3. Approval of minutes for Final Budget Hearing on September 18, 2017
4. Approval of minutes for Regular Board Meeting on September 18, 2017
5. Approval of Substitutes/Volunteers
6. Approval of revisions to Board Policies/Procedures and Code of Student Conduct
7. Approval of out-of-state travel for Roulhac Middle School students to attend the Peanut Festival-Special Citizens Day in Dothan, Alabama on November 8, 2017
8. Approval of out-of-state travel for Kate M. Smith Elementary School first grade students to Aplin Farm, Dothan, Alabama on October 26, 2017
9. Approval of out-of-state travel for KMS and VES to National Peanut Festival in Dothan, Alabama, for Special Citizens Day on November 8, 2017
10. Approval of Purchase Order to DELL Computers
11. Approval of the 2017-2018 District Instructional Leadership and Faculty Development Grant Application
12. Approval of Change Order – KMS Demolition
13. Approval of contract with Griffith Consulting, LLC
14. Approval of out-of-state travel for Vernon Middle School students to the National Peanut Festival in Dothan, Alabama on November 8, 2017 for Special Citizens Day.
15. Approval of out-of-state travel for Vernon Middle School 7<sup>th</sup> & 8<sup>th</sup> Grade Educational Field Trip to Charleston, SC, Savannah, GA (and St. Augustine, FL) on May 14-18, 2018
16. Approval of out-of-state travel for Vernon Elementary School students to the National Peanut Festival in Dothan, Alabama on November 8, 2017 for Special Citizens Day
17. Approval of Purchase Order to PAEC
18. Approval of School Internal Audit Report for FYE June 30, 2017
19. Approval of out-of-state travel for Vernon Middle School students to the Peanut Festival for Cheer competition in Dothan, AL on November 4, 2017
20. Approval of the 2017-2018 contract with EduMatrix

Chairman Vann Brock asked that the consent items be accepted as a whole. Mr. Taylor, Superintendent, recommended as presented; on a motion by Dr. Lou Cleveland and a second by Ms. Susan Roberts, consent items were unanimously adopted by the Board.

**VII. OTHER ACTION ITEMS:**

1. Approval of contract for legal services

Mr. Taylor, Superintendent, recommended as presented; on a motion by Ms. Susan Roberts and a second by Mr. Milton Brown, item was unanimously adopted by the Board.

**VIII. PANHANDLE AREA EDUCATIONAL CONSORTIUM RECOMMENDATIONS:**

**A. OUT-OF-STATE TRAVEL**

1. Lucia Esquivel – San Antonio, TX, Association of Educational Service Agencies (AESAs) Conference, Nov.28 - Dec. 2, 2017
2. One staff person TBD – Dothan, AL, Pick up supplies for 50<sup>th</sup> Anniversary Celebration, Oct. 17, 2017

**B. PROJECTS/AMENDMENTS/PROPOSALS/BIDS/CONTRACTS/ AGREEMENTS**

1. Contracts/Agreements
  - a. Calhoun County School District Participation in Group Health
  - b. Washington County School District Participation in Group Health
  - c. District Sub-Lease for Focus School Software
  - d. Florida Department of Health - Amendment
  - e. Focus School Software
  - f. Skyward - Addendum
  - g. Sheraton Bay Point Resort
  - h. Ryan Boyd
  - i. Kim Oakley
  - j. Misti Gibbens
  - k. Rusty Holmes

**C. HUMAN RESOURCES/PERSONNEL**

1. Recommendation for Consultant I
2. Change of Status
3. Change of Status
4. Personnel Upgrade

Chairman Vann Brock asked that the PAEC packet be accepted as a whole. Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Milton Brown and a second Ms. Susan Roberts, the packet was unanimously adopted by the Board.

**IX. HUMAN RESOURCES FOR THE DISTRICT:**

**A. District:**

1. Approval of resignation of Jennifer Kincaid, Academic Analyst, effective October 9, 2017

2. Approval of AVID Tutors

**Mr. Taylor, Superintendent, recommended as presented; on a motion by Dr. Lou Cleveland and a second by Mr. Milton Brown, items were unanimously adopted by the Board.**

**B. Chipley High School:**

1. Approval of out of field ESOL teachers
2. Approval of leave of absence for Donna Taylor, school secretary, for the remainder of the 2017-2018 school year, effective September 25, 2017

**Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Milton Brown and a second by Ms. Susan Roberts, items were unanimously adopted by the Board.**

**C. Florida Panhandle Technical College: None**

**D. Kate M. Smith Elementary School:**

1. Approval of leave of absence for Sara Biddle, teacher, effective November 7, 2017
2. Approval of resignation of Katherine Steverson, teacher, effective October 6, 2017

**Mr. Taylor, Superintendent, recommended as presented; on a motion by Ms. Susan Roberts and a second by Dr. Lou Cleveland, items were unanimously adopted by the Board.**

**E. Maintenance: None**

**F. Okeechobee Youth Development Center:**

1. Approval of out-of-field teachers

**Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Milton Brown and a second by Dr. Lou Cleveland, item was unanimously adopted by the Board.**

**G. Roulhac Middle School:**

1. Approval of out of field ESOL teachers

**Mr. Taylor, Superintendent, recommended as presented; on a motion by Dr. Lou Cleveland and a second by Ms. Susan Roberts, item was unanimously adopted by the Board.**

**H. Transportation:**

1. Approval of employment recommendation of Naomi Canoy as monitor retroactive from August 28-September 22, 2017; and as a full time bus driver, effective retroactive September 25, 2017
2. Approval of employment recommendation of Demerius Peterson Nettles, monitor, effective retroactive August 30, 2017
3. Approval of employment recommendation of Tammy Lewis, monitor, effective retroactive August 18, 2017
4. Approval of resignation of Dorrie Wood, bus driver, effective August 25, 2017
5. Approval of resignation of Tammy Lewis, monitor, effective August 30, 2017

**Mr. Taylor, Superintendent, recommended as presented; on a motion by Ms. Susan Roberts and a second by Mr. Milton Brown, items were unanimously adopted by the Board.**

**I. Vernon Elementary School:**

1. Approval of employment recommendation of Tonya Burch, paraprofessional, effective retroactive September 25, 2017
2. Approval of employment recommendation of Yvonne Baboi, teacher, effective retroactive September 25, 2017

**Mr. Taylor, Superintendent, recommended as presented; on a motion by Mr. Milton Brown and a second by Dr. Lou Cleveland, items were unanimously adopted by the Board.**

**J. Vernon High School:** None

**K. Vernon Middle School:** None

**L. Washington Institute for Specialized Education (WISE):** None

**X. INFORMATIONAL ITEMS:**

**Student Enrollment Report**

Pat Collins, Director of Administrative Services, reminded everyone that this week is FTE Week and OYDC will be included in the District 67 count (formerly District 69).

**XI. TIME RESERVED/SUPERINTENDENT:**

Superintendent Taylor mentioned that everything is still moving forward with the facility plans as discussed.

**XII. TIME RESERVED/BOARD MEMBERS:** None

**XIII. ADJOURN:** With no further business to discuss, the meeting was adjourned.

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**VANN BROCK, CHAIRMAN  
SUSAN ROBERTS, VICE-CHAIRMAN  
TERRY ELLIS  
MILTON BROWN  
DR. LOU CLEVELAND**

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**JOSEPH TAYLOR, SUPERINTENDENT/SECRETARY**

**“Quality Education Today for a Better Tomorrow”**